

ARCP 2025/26 Specialty level - Portfolio Reviewer's Summary Forms

Notes

The role of this portfolio review and evidence submission form is to ensure that Postgraduate Doctor in Training (PGDiT) receive a systematic and thorough assessment of their overall progress over the last academic year. The portfolio review summarises evidence from professional examinations, supervised learning events, multi-source feedback, educational supervision as well as the portfolio development logs, skills logs, and Progress+ curriculum.

Other sources of information, for example Professional Support and Wellbeing Service (formerly Training Support Services) and Occupational Health reports may also be referenced. Reviewers should **discuss confidential or sensitive information with a Training Programme Director** before presentation to the panel.

This review should present an overview of a PGDiT's strengths and areas which have been identified as a focus for development which will inform future personal development plans, educational supervision and support.

The contents of this form **MUST be shared with the PGDiT before the ARCP**. The form should contain a **PROVISIONAL** recommendation for the ARCP outcome. Any concerns regarding the progress of a PGDiT must be highlighted to the PGDiT and the Training Programme Director, and a plan of action be in place, prior to completing this form. This form should not be used to raise new concerns about progress with a PGDiT.

Form 1 is the training declaration form and must be completed electronically by the PGDiT, then sent to the portfolio reviewer before **Friday 22 May 2026**.

Form 2 is the summary of evidence form and must be seen by the PGDiT before the ARCP.

All PGDiT's will be contacted by the NHSE East Midlands administrative team (england.TIS.em@nhs.net) about their **Revalidation Form R Part B**; the instructions in this email must be read and followed.

PGDiT name			
NTN		Provisional CCT date	
GMC number		WTE %	
GMC NTS receipt number		Specialty level start date	
Email address			
Defence organisation			
August 2025 post			
February 2026 post			
Indicative programme	Select indicative programme		
Training year (8 years select ST6(S1), ST7(S2), ST8(S3); 7 years select ST5, ST6, ST7)	Select training year		
Date moves ST year			

Training completed	
Mandatory by end of sub-specialty level	Date
APLS / EPALS or equivalent	
NLS or equivalent	
Level 3 safeguarding training	
Highly recommended for demonstrating curricula capabilities	Date/number
Teaching e.g. TIPS or equivalent (date attended)	
NHSE EM Leadership & Management Programme (number modules completed)	
Child protection level 2: recognition and response or equivalent	
SCRIPT modules (number completed)	
Training days (number attended since last ARCP)	
Specialty Trainee Assessment of Readiness for Tenure	Date sat/will sit
START	

Assessments since last ARCP	
Type of assessment	Number completed
Mini-CEX (no minimum requirement)	
CbD (no minimum requirement)	
Safeguarding CbD (1 per training grade)	
ACAT (optional)	
LEADER (1 per training grade)	
ECAT (optional for 2023-24)	
HAT (optional)	
DOC (optional)	
MSF (1 per training grade)	
DOPS (relevant to sub-specialty)	
PC (optional pilot)	
PEAC (optional pilot)	
Clinical Supervisor's Trainers Report (1 per rotational post)	
Educational Supervisor's Trainer's report (1 per year for ARCP)	

Sub-specialty training (formerly known as grid)	
Are you in sub-specialty training i.e. not General Paediatrics?	Select one
What sub-specialty (if no, select N/A)	Select one

Special Interest (SPIN)	
Are you enrolled in a SPIN module?	Select one
What SPIN module? (if no, select N/A)	Select one

PGDiT Declaration I submit my portfolio for my ARCP which includes the following evidence of progression against the RCPCH competency framework for the period.

- Updated and reviewed PDPs
- A complete record of educational supervision (including an educational and clinical supervisor trainer's report)
- An up-to-date development log, skills log and curriculum
- Minimum evidence and assessments as per RCPCH guidance
- ARCP preparation form completed
- All necessary PGDiT declarations completed
- I have / have not undertaken locum work since my last ARCP (if select "have" please outline in the table below)

If any of the above are missing/incomplete at the time of submission please indicate to the panel the reasons for failure to submit the required evidence:

Locum work undertaken (please group shifts with one employer within an unbroken period as one employer entry. Include the dates and number of shifts worked in each locum employer-entry):

Start date	End date	Name/location of employer	Locum shift worked (number)	
			<12 h duration	>= 12 h duration

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PGDiT name			
Indicative programme duration	Select indicative programme		
Training year	Select training year		
Last ARCP date		Last ARCP outcome	Select one
Last ARCP comments and objectives			

Type of assessment (minimum WTE)	Number completed
Mini-CEX (no minimum requirement)	
CbD (no minimum requirement)	
Safeguarding CbD (1 per training grade)	
ACAT CEX/CbD (optional)	
LEADER CbD (1 per training grade)	
HAT CEX (optional)	
DOPS (relevant to sub-specialty)	
DOC (optional)	
MSF (1 per training grade)	
ECAT (optional)	
PC (optional pilot)	
PEAC (optional pilot)	
Clinical Supervisor's Trainer's report (1 per rotational post)	
Educational Supervisor's Trainers Report (1 per year for ARCP)	
START	

Summary of assessments including concerns and areas of good practice
Summary of Clinical supervision
Summary of Educational supervision (including PDP)

Summary of Progress+ specialty curriculum generic learning outcomes	
Please consider achievements against Progress+ curriculum domains; guidance can be found at: https://www.rcpch.ac.uk/sites/default/files/2023-11/judging_learning_outcomes_at_arcp_v2_1.pdf	
Key:	
O/T	On track - acceptable progress and working towards achievement by end of specialty level
A/E	Achieved/exceeds achievement of specialty curriculum learning outcome
N/D	Needs development
Curriculum learning outcome 1: Professional values and behaviours	Select one
Curriculum learning outcome 2: Professional skills and knowledge: communication	Select one
Curriculum learning outcome 3: Professional skills and knowledge: clinical procedures	Select one
Curriculum learning outcome 4: Professional skills: patient management	Select one
Curriculum learning outcome 5: Capabilities in health promotion and illness prevention	Select one
Curriculum learning outcome 6: Capabilities in leadership and teamworking	Select one
Curriculum learning outcome 7: Capabilities in patient safety (incl. safe prescribing)	Select one
Curriculum learning outcome 8: Capabilities in quality improvement	Select one
Curriculum learning outcome 9: Capabilities in safeguarding and vulnerable groups	Select one
Curriculum learning outcome 10: Capabilities in education and training	Select one
Curriculum learning outcome 11: Capabilities in research and scholarship	Select one

1. GRID curriculum

Do they have a grid sub-specialty programme?	Select one
What grid sub-specialty programme? (if no, select N/A and complete section 2)	Select one
Document CSAC comments here:	

2. General Paediatric sub-specialty curriculum

Summary of progress against General Paediatric sub-specialty curriculum (Learning Outcomes 1-6) (only for sub-specialty General Paediatric trainees)	
Key:	
O/T	On track - acceptable progress and working towards achievement by end of specialty level
A/E	Achieved/exceeds achievement of sub-specialty curriculum learning outcome
N/D	Needs development
SLO1: Unwell patient	Select one
SLO2: Inpatient care	Select one
SLO3: Outpatient clinic	Select one
SLO4: Team leader	Select one
SLO5: Safeguarding	Select one
SLO6: Child death	Select one

3. SPIN curriculum

Do they have a SPIN curriculum?	Select one
What SPIN specialty? (if no, select N/A)	Select one
Document CSAC / SPIN lead / local SPIN supervisor comments:	

Consultant readiness

On the basis of their ePortfolio evidence rate the readiness of the PGDiT to be a consultant across the following attributes	
Key:	
O/T	On track - acceptable progress and working towards achievement by end of specialty level
A/E	Achieved/exceeds achievement
N/D	Needs development
Clinical skills	Select one
Decision making	Select one
Prioritisation	Select one
Resuscitation & stabilisation	Select one
Organisation	Select one
Knowledge	Select one
Communication	Select one

Leadership	Select one
Management	Select one
Summary of START performance (including PDP)	

Overall recommendation for consultant readiness

PGDiT should be ready for consultant working by CCT?	Select one
Areas to be developed before ready for Consultant working	
Evidence to be obtained before readiness for Consultant working can be assessed	

Summary and recommendations

On the basis of the evidence reviewed I recommend the following ARCP outcome to panel:

PROVISIONAL ARCP outcome:	Select provisional outcome
1	Achieving progress and competencies are the expected rate
2	Development of specific competencies required - additional training time not required
3	Inadequate progress by the PGDiT - additional training time required
4	Released from training programme with or without specified competencies
5	Incomplete evidence presented - additional training time may be required
6	Gained all required competencies/capabilities - will be recommended as having completed the training programme
8	Out of programme for clinical experience, research, career break or pause

The trainee should receive PROVISIONAL feedback on the following:

Strengths:
Areas for development
RECOMMENDATIONS AND FEEDBACK FROM ARCP PANEL

PGDiT's name		Assessor's name	
Signature		Signature	
		Designation	Select designation